



GOVERNMENT OF INDIA

MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

Directorate General Of Training

Regional Directorate Of Skill Development & Entrepreneurship

NATIONAL SKILL TRAINING INSTITUTE (W)

ATI Campus, Shivam Road, Hyderabad- 500 007



Skill India
कौशल भारत - कुशल भारत



A /22015/01/2018/NSTI(W)/HYD /299

Date:21/06/2021


Office Order

In pursuance of DGT O/O No. DGT-A/22012/04/2021/Estt.I dated 14th June 2021 the relieving of transferred/promoted officers and the posting has been kept in abeyance till 02/07/2021.

In view of the above directive, the work is allocated as detailed below till their relieving, even though the handover /take over were completed on 30th April 2021.

Sl. No	Name & Designation, Smt	Duty Allocation	Remarks
1	Rakhi Kumari. ADT	Over all coordination of office as Administrative officer Consignee -Gem and planning and implementation of CITS (Fashion designing)	
2	D.Brahmeshwari. ADT	CPWD Follow-up and Planning and implementation of CITS(Architecture Assistantship)	

The above duties shall be carried out by these officers till their relieving from this institute.


Head of office/ Deputy Director

To:

ADT (RK) ;ADT(DB) ; TO(NF) ; TO(NND)

COPY TO:

1. RD/HOD, RDSDE ,HYDERABAD

2 .DDO, RDSDE, HYDERABAD

3. Notice Board of NSTI-W, HYDERABAD

Head of office/Deputy Director



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GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
Directorate General of Training
RDSDE , TELANGANA STATE
NATIONAL SKILL TRAINING INSTITUTE FOR WOMEN

No: A. 22015/01/2018/NSTI(W)/Hyd/ 291

Date: 10/06/2021

OFFICE ORDER

As approved by Regional Director, the following officers shall co-ordinate the CTS courses shown against their names. They shall make all arrangements of class, procurement of tools & equipments, development of infrastructure for commencing the training from the session 2021-2022.

Sl. No.	Name of the officer with designation	Courses to be co-ordinate
1.	Smt. Nausheen Fatima , Training Officer	CTS, Architecture Draftsmanship (AD)
2.	Sri Mehaboob Badsha.D Vocational Instructor	CTS, Data Entry Operator (D.E.O.)


DEPUTY DIRECTOR/ HOO
(P.MARVEL DOSS)

To,

- 1.Smt. Nauseen Fatima T.O.
- 2.Sri Mehboob Badsha V.I.

Copy to:

1. The Regional Director, RDSDE, Telangana State, Vidyanagar, Hyderabad.
2. The DDO, RDSDE , Hyderabad
3. The Purchase Officer RDSDE, Hyderabad.


DEPUTY DIRECTOR/ HOO
(P.MARVEL DOSS)

o/c
W.D.S.

office order No. 2

10.06.2021



GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
Directorate General of Training
RDSDE , TELANGANA STATE
NATIONAL SKILL TRAINING INSTITUTE FOR WOMEN

No: A. 22015/01/2018/NSTI (W)/Hyd/ 293

Date: 10/06/2021

OFFICE ORDER

The CTS trade IOT smart agriculture commenced from 01/04/2021. In this regard the schedule for online class and classes taken report are to be submitted to the under signed every Friday in addition to daily report to DGT. Further the status of the trainees available for online classes are also has to be informed to the Under Signed immediately.


DEPUTY DIRECTOR/ HOO
(P.MARVEL DOSS)

To,
Sri Nagender Naik D,
Training Officer

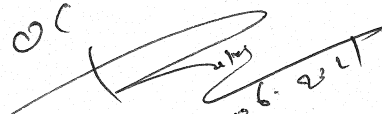
NRG I/c

Copy to:

1. The Regional Director, RDSDE, Telangana State, Vidyanagar, Hyderabad.
2. The ADT (RK) , NSTI (W),Hyderabad
3. Sri Mehaboob Baasha.D ,VI ,NSTIw, Hyderabad, is directed to submit the classes taken report to the Under Signed.


DEPUTY DIRECTOR/ HOO
(P.MARVEL DOSS)

10/06/2021


10.06.2021

Office order No. 3
10.06.2021



GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
Directorate General of Training
RDSDE , TELANGANA STATE
NATIONAL SKILL TRAINING INSTITUTE FOR WOMEN

No: A. 22015/01/2018/NSTI (W)/Hyd/ 292

Date: 10 /06/2021

OFFICE ORDER


In continuation of the directive given through the electronic media dated 08/06/2021, Smt. D. Brahmeshwari, ADT is directed to prepare the procurement tools & equipment proposal for Architectural Assistanceship (CITS) trade as per syllabus. This course is likely to be started from the academic session 2021-22. She shall submit the above proposal by 11/06/2021 positively.

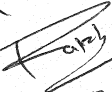

DEPUTY DIRECTOR/ HOO
(P.MARVEL DOSS)

To,
Smt. D. Brahmeshwari, ADT

Copy to:

1. The Regional Director, RDSDE, Telangana State, Vidyanagar, Hyderabad.
2. The ADT (RK) , NSTI (W), Hyderabad
3. The Purchase Officer RDSDE, Hyderabad.


DEPUTY DIRECTOR/ HOO
(P.MARVEL DOSS) 10/06/2021


10.06.2021



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DIRECTORATE GENERAL OF TRAINING
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
NATIONAL SKILL TRAINING INSTITUTE (W)
(Formerly RVTI (W), Hyderabad)
VIDYANAGAR, HYDERABAD – 500 007.
TELANGANA STATE



Skill India
कौशल भारत - कुशल भारत

No: A. NSTIW/HYD.A.22011/2017/ADM.I/

Date: .09.2019.

OFFICE ORDER

In supersession of earlier office order the officers / officials of this Institute shall perform the duties as mentioned below : -

Sl. No.	Name of the officer / official	Reserve officer / official during Tour / Leave period	Allocation of work
1.	Smt. Rakhi Kumari, Training Officer	Smt. D. Brahmeswari, Training Officer	Purchase Officer, Correspondence of Right to Information Act and Court Cases.
2.	Smt. D. Brahmeswari, Training Officer	Smt. Rakhi Kumari, Training Officer	Incharge of BTP courses under ATS, Store Officer, CPWD Civil & Electrical correspondence Co-ordination, TT Cell and Library Incharge & Hostel Officer
3.	Sri Mahesh. D. Training Officer	Sri Nagender Naik D, Training Officer	DDO, Accounts Section, Incharge of Soil Testing and Crop Technician trade, Conducting classes for IOT Technician (Smart Agriculture) trade, Maintenance of Telephones, Internet, Computers, Xerox Machine and Printers etc.
4.	Sri Nagender Naik D, Training Officer	Sri Mahesh. D. Training Officer	Incharge of IOT Technician (Smart Agriculture) trade and its farm related Co-Ordination and Training Section, Nodal Officer for BAS, Sparrow & IT Cell & Security Officer.
5.	Sri Mehaboob Badsha.D Vocational Instructor	To report to Smt. Rakhi Kumari, Training Officer	Cashier and Accounts Section to assist DDO, Dairy and Despatch Section & Assist Purchase Section.

**HEAD OF OFFICE
NSTI (W), HYDERABAD**

Cnu



GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF TRAINING
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
NATIONAL SKILL TRAINING INSTITUTE (W)
VIDYANAGAR, HYDERABAD – 500 007.
TELANGANA STATE



* * *

No: A.22015/01/2018//NSTI(W)/Hyd/135(I)/206

Date: 08-11-2019.

OFFICE ORDER

In exercise of the powers delegated upon the undersigned as Head of the Department, **Smt. Rakhi Kumari, Training Officer** shall look after the duties of Drawing & Disbursing Officer in respect of this Institute in addition to her own duties w.e.f. 08-11-2019.

No extra remuneration shall be paid for the additional duties entrusted.

He
19/11/2019
(A.Venkateswara Rao)
Regional Director

To:

Sri D. Rakhi Kumari, T.O. , NSTI(W), Hyd

Copy to:

1. HOO/Principal, NSTI(W), Hyderabad.
2. Pay & Accounts Officer, MSDE, Guindy, Chennai.
3. Branch Manager, Bank of India, Adikimet Branch, Hyderabad.
4. Purchase Officer/Store Officer /Security Officer/ OS/ Establishment, NSTI(W), Hyd

NSTI(W), HYD.
DESPATCHED

135(I)/206 Date: *25/11/19*



GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF TRAINING
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NATIONAL SKILL TRAINING INSTITUTE (W)
(Formerly RVTI (W), Hyderabad)
VIDYANAGAR, HYDERABAD – 500 007.
TELANGANA STATE



No: A. 22015/01/2018/NSTI(W)/Hyd/ 173

Date: 20 .12.2019.

OFFICE ORDER

Smt. D. Brahmeswari, Training Officer she shall perform the duties of Stores during the leave period of Sri Mehbooh Badsha. D. Dharwad, Vocational Instructor of this Institue.

Smt. Brahmeswari, Training Officer is not entitled for any additional remuneration for the performance of the above duties.

[Handwritten signature]
20/12/19
HEAD OF OFFICE

To

1. Smt. D. Brahmeswari, Training Officer, NSTI (Women), Hyderabad.
2. Sri. Mehboob Badhsa. D. Dharward, Vocational Instructor, NSTI (Women), Hyderabad

Copy to:

1. The DDO, NSTI (Women), Hyderabad for information.
2. Notice Board Office / Hostel, NSTI (Women), Vidyanagar, Hyderabad.

[Handwritten signature]
20/12/19
HEAD OF OFFICE



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VIDYANAGAR, HYDERABAD – 500 007.
TELANGANA STATE



No: A. 22015/01/2018/NSTI(W)/Hyd/ 155

Date: 11 .12.2019.

OFFICE ORDER

Smt. Nausheen Fatima, Training Officer ~~she~~ shall perform the duties of Hostel during the leave / tour period of Smt. K. Durga Bhavani, Office Superintendent.

Smt. Nausheen Fatima, Training Officer is not entitled for any additional remuneration for the performance of the above duties.


HEAD OF OFFICE

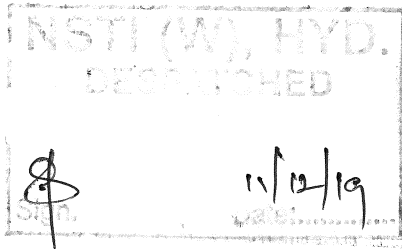
To

1. Smt. Nausheen Fatima, Training Officer, NSTI (Women), Hyderabad.
2. Smt. K. Durga Bhavani, Office Superintendent/Hostel Warden, NSTI (Women), Hyderabad

Copy to:

1. The Regional Director, RDSDE, Telangana Region, Vidyanagar, Hyderabad.
2. The Head of Office, NSTI (V), Vidyanagar, Hyderabad for information.
3. The Head of Office, NSTI (R), Ramanthapur, Hyderabad for information.
4. The DDO, NSTI (Women), Hyderabad for information and necessary action.
5. Notice Board Office / Hostel, NSTI (Women), Vidyanagar, Hyderabad.


HEAD OF OFFICE





GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF TRAINING
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VIDYANAGAR, HYDERABAD – 500 007.
TELANGANA STATE



No: A. 22015/01/2018/I&P/NSTI(W)/HYD/ 231 .

Date: 19/10/2020

OFFICE ORDER

In pursuance of O/O No. RDH/ESSTT/2020/890 dated 06.10.2020, Smt. K. Durga Bhavani, Office Superintendent, was directed to perform the duties of the Office Superintendent in addition to Hostel Warden duties. Accordingly, she shall perform the duties as detailed below with immediate effect,

1. Establishment/Admin matters- Reporting officer, Smt. Rakhi Kumari, TO/Office in-charge
2. Hostel matters to report to Smt. Nausheen Fatima, TO/Hostel Officer


(P. MARVEL DOSS)

Deputy Director / Principal/Head of Office

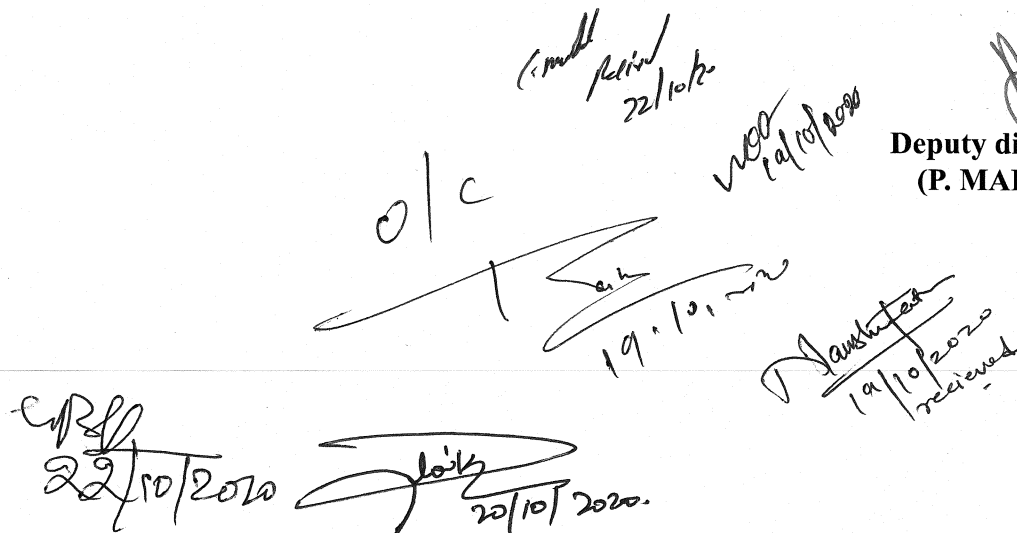
To

1. Smt. K. Durga Bhavani. Office Superintendent, NSTI(W), Hyderabad

Copy to:

1. All Training Officers / Store Keeper
2. The Regional Director, RDSDE, Hyderabad for kind information
3. Head of Office, RDSDE(RDAT), for information that Smt. K. Durga Bhavani, OS has indented for furniture and other hostel items on her name at this institute
4. DDO, RDSDE, Hyderabad
5. Personal file of the official concerned


Deputy director / H.O.O.
(P. MARVEL DOSS)


o/c
19.10.2020
22/10/2020
20/10/2020
19/10/2020
22/10/2020
22/10/2020